

**Launde Primary School
Student Council Meeting Minutes**

Date: 5th June 2025

Time: 1:15

Venue: Conference room

Attendance: Mr Doxey (RD), IS, EM, AM, LV, KS, SE, AS, NG, DV, AI, AS, NA

Apologies:

Progress made from previous actions:

Previous actions	Progress towards agreed actions	Completed by
Year 6 to go into Year 2 and get their extra-curricular opinions. Year 5 to go into Year 1 and get their extra-curricular opinions.	Completed speaking to the other classes in KS1 Sarah has typed it into a easy to read document for presenting. Thank you Sarah.	School council
Year 3 and 4 to prepare presentation for Mr Mukadam and Mrs Johnston about extra-curricular clubs	Year 3 and 4 have gone through what they need to do and will present to Mrs Meer next week.	School council
Mr Doxey to speak to Mrs Meer about school council helping out at the Summer fayre.	Mr Doxey spoke to Mrs Meer and School Council can help and he will sort a letter out for the school council	Mr Doxey
Mr Doxey to arrange recording sheets and a date for the school council learning walk around school looking at classroom arrangements and tidiness.	We will conduct a school walkabout in the 4 th week of this term. Date and time to be confirmed. Mr Doxey will go over this the week before in school council meeting.	Mr Doxey

Minutes of meeting:

- **RD welcomed all students to the meeting.**
- **Discussed the actions from the previous minutes (see above).**
- **Year 3 and 4 looked at what they will be presenting to Mrs Meer about the extra curricular offer.**
- **Mrs Pallett has asked for Year 5 and 6 volunteers to help with some of the Summer Fayre activities in the build up to the date in school.**
- **Mr Doxey has explained the walkabout date is going to be in Week 4 with Mr Doxey and Mrs Meer and looking at classroom arrangements and general tidiness.**
- **School Council can help with Summer Fayre but will need to arrange permission.**
- **Next meeting is Thursday 19th June 2025. Conference room. 1:15pm.**

Actions to be completed before the next meeting:

Action	To be completed by
Mr Doxey to arrange recording sheets and choose a date in week 4 for the school council learning walk around school looking at classroom arrangements and tidiness.	Mr Doxey
Year 3 and 4 school council members to present to Mrs Meer in week 2 about extra-curricular activities	Year 3 and 4 with Mr Doxey and Mrs Meer
Year 5 and 6 school council who want to help with activities in build up to Summer Fayre to see Mrs Pallett	Year 5 and 6 with Mrs Pallett
Mr Doxey to sort permission letters and school council members to respond with helping at the school fayre.	Mr Doxey and school council

